

# GOAL AREA 5:

## Safety and Security

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### TARGET AREAS:

- ✓ STAFF, STUDENTS AND VISITORS
  - ✓ TRAININGS AND RESOURCES
  - ✓ COMMUNITY EDUCATION
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### TARGET AREA 1: STAFF, STUDENTS AND VISITORS

**Objective 1:** Key fob and alarm systems in all buildings

| STEPS                                  | TIMEFRAME   |
|--|-------------|
| 1. Establish Current Level of Security | May 2016    |
| 2. Develop Recommendations             | June 2016   |
| 3. Communicate Recommendations         | July 2016   |
| 4. Implement Recommendations           | August 2016 |
| 5. Measure and Report Success          | August 2017 |

## GOAL AREA 5: SAFETY AND SECURITY

**Objective 2:** Create uniformed policy and procedures across buildings in relation to lockdown roster

| STEPS                                       | TIMEFRAME                                   |
|---|---|
| 1. Evaluate Current Policies and Procedures | June 2016                                   |
| 2. Develop Recommendations                  | August 2016                                 |
| 3. Communicate Recommendations              | August 2016 during safety meetings w/ staff |
| 4. Implement Recommendations                | August 2016                                 |
| 5. Measure and Report Success               | January 2017, 2018                          |

**Objective 3:** Increased measures for visitors' badges; uniformity across district for visitors' badges, sign in/sign out procedure

| STEPS                          | TIMEFRAME   |
|--------------------------------|-------------|
| 1. Evaluate Current Procedures | April 2016  |
| 2. Develop Recommendations     | April 2016  |
| 3. Communicate Recommendations | July 2016   |
| 4. Implement Recommendations   | August 2016 |
| 5. Measure and Report Success  | Ongoing     |

**Objective 4:** Create check-in process for after school hours and student pick up

| STEPS   | TIMEFRAME   |
|---|-------------|
| 1. Evaluate Current Check-in Process at Each Building | June 2016   |
| 2. Develop Recommendations                            | July 2016   |
| 3. Communicate Recommendations                        | August 2016 |
| 4. Implement Recommendations                          | August 2016 |
| 5. Measure and Report Success                         | Ongoing     |

## TARGET AREA 2: TRAINING AND RESOURCES

**Objective 1:** Increase training on policies, procedures and best practices for substitutes

| STEPS   | TIMEFRAME      |
|---|----------------|
| 1. Evaluate Current Substitute Orientation at Each Building | June 2016      |
| 2. Develop Recommendations                                  | August 2016    |
| 3. Communicate Recommendations                              | January 2017   |
| 4. Implement Recommendations                                | May 2017       |
| 5. Measure and Report Success                               | May 2018, 2019 |

**Objective 2:** Schedule theoretical drill with entire mock up, involving community agencies and all buildings

| STEPS                         | TIMEFRAME    |
|-------------------------------|--------------|
| 1. Establish a Plan for Drill | June 2016    |
| 2. Communicate Plan           | August 2016  |
| 3. Implement Plan             | January 2017 |
| 4. Measure and Report Success | May 2017     |

## TARGET AREA 3: COMMUNITY EDUCATION AND PUBLIC RELATIONS

**Objective 1:** Educate community on safety policies and visiting procedures with comprehensive marketing plan

| STEPS   | TIMEFRAME   |
|---|-------------|
| 1. Evaluate Current Level of Public Awareness | June 2017   |
| 2. Develop Recommendations and Messaging      | July 2018   |
| 3. Communicate Recommendations and Messaging  | August 2018 |
| 4. Implement Recommendations and Messaging    | August 2018 |
| 5. Measure and Report Success                 | May 2019    |