

GlenOak High School Academic Letter



Application Period

The 4th nine weeks of the preceding school year (including summer)
through the end of the 3rd nine weeks of the current school year

Academic Requirements

Students must have a 3.0 or higher GPA during two academic checkpoints:

- At the end of the 1st semester
- At the end of the 3rd nine weeks

Attendance Requirements

No unexcused absences

Behavior Requirements

No disciplinary referrals during the application period

Community Service Requirements

Must complete 30 hours of community service between the Academic Letter periods

Must complete community service reflection paper to certify hours (choose one):

- How has your community service experience(s) help you become a better person?*
- How did your experience(s) help to improve our community?*

Community Service Restrictions

Community service hours for teacher's aide will be capped at 5 hours

Naviance Requirement(s): Specific to Grade Level

9th must complete the "Career Interest Profiler" under the "About Me" tab in Naviance

10th must identify three career pathways

11th must register for ACT or enlist in the military

12th must apply to one or more of the following: College/University, Military or Workforce

Deadlines

Final Documentation (online application)

Must be submitted two weeks after the end of the third nine week grading period

Access to submit Academic Letter Community Service Hours and Reflection paper:
www.plainlocal.org → Students → High School Resources → High School Resources →
Community Service for Academic Letter Form